

1 NATIONAL ASSOCIATION OF EMERGENCY MEDICAL TECHNICIANS

2
3 THE OFFICIAL MEETING MINUTES OF THE BOARD OF DIRECTORS

4
5 Friday, March 11, 2016

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7 1. The meeting was called to order by President Chuck Kearns at 10:03 am Central Time.
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9 2. President Kearns requested Secretary Bruce Evans to conduct roll call for the meeting.

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11 **Present:** President Chuck Kearns
12 President-elect Dennis Rowe
13 Treasurer Scott Matin
14 Secretary Bruce Evans (left after item 7)
15 Immediate Past President Don Lundy
16 Director Region I Sean Britton (arrived after item 3)
17 Director Region I Rob Luckritz
18 Director Region II Cory Richter
19 Director Region III Brian Schaeffer
20 Director Region III Jason Scheiderer
21 Director Region IV Terry David
22 Director Region IV Troy Tuke
23 Director At Large Matt Zavadsky
24 Director At Large Charlene Cobb

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27 **Absent:** Director Region II Chad McIntyre
28 Medical Director Paul Hinchey

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30 **Staff:** Executive Director Pam Lane
31 Assistant Executive Director Lisa Lindsay

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33 3. **Approval of Minutes of the February 12, 2016 Board meeting** – President Kearns asked
34 the Board to approve the minutes as presented.

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36 **(M-1) Motion made by Director Richter and seconded by Treasurer Matin to approve**
37 **the minutes of the February 12, 2016 meeting as presented.**

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39 **Motion Approved: 13 -YES 0-NO 0-Abstention**

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41 4. **Financial Reports** – Treasurer Matin presented the financial reports through February 12,
42 2016. He reported that revenues and net income are better than budgeted, but still negative,
43 reflecting the approved budget. Assistant Executive Director Lindsay reported that the auto-
44 renew membership option has been implemented which might help with renewals. She also
45 reported that the accountants were in the office reviewing the 2015 books.

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47 **(M-2) Motion made by President-Elect Rowe and seconded by Director Richter to**
48 **accept the financial reports as presented.**

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50 **Motion Approved: 14-YES 0-NO 0-Abstention**

52 **5. Update on Concur** – Assistant Executive Director Lindsay reported that the series of set up
53 processes for Concur have been implemented. She reviewed the services provided by
54 Concur and their affiliate, Travel Leaders. The system will allow us to book tickets and
55 submit reimbursements online. It includes a Tripit component and e-receipts for
56 participating vendors. Treasurer Matin, Secretary Evans, Directors David, Zavadsky, Tuke,
57 Luckritz and Richter, and Executive Director Lane volunteered to test the system. Training
58 will be arranged for this group.
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60 **6. Travel arrangements for EMS On The Hill Day** – President Kearns reviewed the itinerary
61 for this year’s EMS On The Hill Day and the EMS Transformation Summit. Secretary Evans
62 reported on the DHS fusion center alert regarding hotels in the D.C. area.
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64 **7. Institute for Healthcare Improvement (IHI) Open School** – Secretary Evans and Director
65 Zavadsky presented this item. Secretary Evans reported that he has been involved in a
66 quality improvement initiative with Dave Williams from IHI. Currently, there is no national
67 focus on improvement science in EMS. Dave suggested that NAEMT focus our attention on
68 this issue because no one else in EMS is focusing on it, and it’s essential for value based
69 payments. Director Zavadsky noted that there is no strong link between EMS and IHI
70 because no national EMS organization has taken the lead. Perhaps NAEMT could become
71 an organizational partner for the IHI Open School which provides education on measuring
72 quality, so that our members could access this education. He noted that organizational
73 subscriptions are around \$5,000-5,500. This subscription would give us 100 seats for all 16
74 courses that NAEMT could offer as scholarships. There are no pre-requisites for taking the
75 courses. The subscription would help position NAEMT within EMS and healthcare as the
76 organization that is driving improvement in EMS.
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78 **(M-3) Motion made by Secretary Evans and seconded by Director Britton** to contact IHI
79 about organizational partnership and authorize an expenditure of up to \$5,500 for an
80 organizational subscription to the IHI; and further instruct the Executive Director to work
81 with Director Zavadsky on selection criteria for NAEMT scholarships to the IHI Open
82 School.
83

84 **Motion Approved: 14-YES 0-NO 0-Abstention**
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86 **8. Request from AAP to sign on to 2017 EMSC Appropriations letter** – President Kearns
87 presented this item to support a letter requesting \$20 million in funding for EMSC in the
88 2017 budget. He reported that many national organizations have already signed.
89

90 **(M-4) Motion made by Immediate Past President Don Lundy and seconded by Director**
91 **David for NAEMT to sign on to the 2017 EMSC appropriations letter, as presented.**
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93 **Motion Approved: 13-YES 0-NO 0-Abstention**
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95 **9. Request from Youth Sports Safety Alliance (YSSA) to sign on to CDC Concussion**
96 **Surveillance Letter*** – President Kearns presented this item requesting NAEMT’s
97 participation in a sign on letter in support of \$5 million in additional CDC funding for more
98 concussion surveillance.
99

100 **(M-5) Motion made by Director David and seconded by Director Cobb for NAEMT to**
101 **sign on to the YSSA letter as presented.**
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103 **Motion Approved: 13-YES 0-NO 0-Abstention**

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10. Education Committee recommendation to modify policy on course sites – President-elect Rowe presented this item. He reported that the new Education Committee is doing great work and presenting fresh ideas. The committee’s recommendation would recognize the rigorous review process that CoAEMSP accredited paramedic programs complete by allowing these programs to approve their own NAEMT faculty without affiliate faculty monitoring. Sean, chad seconded. Approved.

(M-6) Motion made by Director Britton and seconded by Director Richter to approve the recommended modification to NAEMT education policy concerning affiliate faculty monitoring, as presented.

Motion Approved: 13-YES 0-NO 0-Abstention

11. Board challenge – bring a friend to EMS On The Hill Day and the EMS Transformation Summit – Director Zavadsky asked each board member to bring a friend to this year’s Hill Day and Transformation Summit. He noted that all board members know colleagues in their community to invite.

12. Board challenge – sign up an agency for membership – Director Richter asked each board member to reach out and recruit at least one new agency membership this year.

13. Open Forum –

- a. Director David noted problems getting on to SharePoint. No other problems were reported.
- b. Director Scheiderer reported on his attendance at the State EMS Networking Association. He said that it was a great meeting. Most attendees came from organizations affiliated with NAEMT. The group did want HHS as the lead federal agency, and wanted more support from NAEMT. They were very supportive of NAEMT’s legislative campaigns.
- c. Director Cobb reported receiving NAEMT coins for signing up members. She wondered if more than one coin should be sent. She felt that a thank you card was sufficient. She also noted that Stars of Life is only two weeks from Hill Day. Immediate Past President Lundy offered to provide Director Cobb with background on these two events.

14. Next Conference Call – May 8, 2016.

Respectfully Submitted and Recorded:

**Bruce Evans
Secretary, NAEMT**

Approved by the Board: April 18, 2016